

HINDUSTAN ZINC LIMITED

Yashad Bhawan, Ext.-CRDL
P.O. Zinc Smelter, Debari – 313 024
UDAIPUR, (RAJ.)
Tel. No. 0294 – 2652159, 2652143

**NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF
ORE from Kayar Mines (Ajmer) to Rampura Agucha Mine(Bhilwara)**

Tender No.HZL/CONT/ORE/17-19/07

Date: 22.12.2016

LAST DATE OF SUBMISSION : 10th January 2017

M/s _____

Dear Sir(s),

1. Sealed tenders are invited for the Transportation of Concentrate using own dedicated fleet of high capacity TIPPERS from Kayar Mines to Rampura Agucha Mines for the period from April '17 to March '19 as specified under "Scope of Work" appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon "TENDER FOR.... & TENDER NO. .. to reach the below given address on or before the closing hours of 10th January 2017
3. **EARNEST MONEY :-**
 - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.5,00,000/- (Rupees Five lacs only) in the form of Demand Draft in favour of "HINDUSTAN ZINC LIMITED", payable at Udaipur, Rajasthan.
 - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZL) shall not be accepted / considered as EMD.
 - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
 - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

Address to submit the tenderFor **HINDUSTAN ZINC LIMITED**,

(Authorised Signatory)

Head – Logistics
Hindustan Zinc Ltd.
C.R.D.L. Building
P.O: Zinc Smelter,
Debari-313024, Udaipur (Raj)

Enclose :- Main terms & Conditions, Annexure A, B & C.

MAIN TERMS & CONDITIONS

1. SCOPE OF WORK ---

Transportation of the ORE by own dedicated fleet of TIPPERS from Kayar Mines to Rampura Agucha Mine (RAM) units of Hindustan Zinc Limited (HZL) and return load of Ore waste from RAM to Kayar Mines.

Please quote the rates in Annexure(s) itself.

- i. Transporters / Service Providers have to lift required quantity of ORE from Kayar Mines to RAM as per plan given in writing preferably by mail (no verbal / telephonic message) from Officer In-charge of Kayar Mines and also arrange transportation of return load of Ore waste from RAM to Kayar Mines.
 - ii. Tippers deployed for loading & transportation of Ore must meet the safety norms as applicable under Motor Vehicle Act. All tippers used for carrying out transportation must have valid permit in all respect. Tippers used shall be preferably of 34 MT capacities and should have double Cylinder for lifting the trolley to ensure safe operations.
 - iii. Loading and unloading will be under the scope of Service Provider.
 - iv. Weighment tolerance allowed shall be upto 0.50% of WMT basis and to be calculated on monthly basis.
 - v. In transit if the duplicate copy of excise invoice is lost by Tippers driver than Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of excise document will be recovered from the Service Provider.
 - vi. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
2. Service Providers have to submit the Bank Guarantee (BG) for Rs.10 Lacs as Security Deposit within 15 days on award of contract valid for a period of three months in excess of validity period of the contract.
 3. Contract period will be effective from April 2017 to March 2019.
 4. Service Provider should quote the Freight rate for transportation inclusive of all expenses such as Loading & Unloading, road tax, toll tax, insurance, permit expenses, statutory levies etc. as and where applicable.
 5. Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price and any change in toll charges enroute. The diesel escalation formula will be as given below.
Difference in Diesel Rate X Distance of both the sides
34(Carrying capacity) X 3 (Average KM/Litre)
 6. Service provider is required to submit Freight Bills with all relevant documents for which payment will be released within 15 days after submission of bills. However,

delay in payment of bill due to any reason will not vitiate other terms of the contract nor will it give any right to the service provider to suspend the work.

7. Vehicle loaded must deliver material within 12 hours. However delay beyond 12 hours condoned based on timely communicated valid reason assigned to such delay to receiving unit.
8. Transshipment of goods is strictly not allowed in route unless warranted due to failure of vehicle to move further or accident incurred or vehicle detained by agency for some reason.
9. Service Provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time.
10. Service Provider will take necessary steps to protect the material from loss, damage or deterioration till it gets delivered to destination. Transporter shall be responsible for all loss, destruction, damage and or deterioration of the material from any cause, whatsoever, while in transit or during handling.
- 11. Service Provider's to ensure:**
 - Service provider shall provide all necessary safety gadgets like safety shoes, helmets, reflective jackets etc to their employees when they enter in the HZL premises.
 - The service provider's employees have to ensure strict compliance of safety measures adopted by HZL.
 - The service providers shall be responsible and liable for payment of salary, wages and other legal dues of the employees employed by him for the purpose of rendering service required by company under this agreement.
 - The service providers shall maintain books, account, records and documents comply with all statutory rules and regulations which are applicable to the service providers for the fulfillment of the terms of this agreement.
 - The service provider shall comply in all respect with the provisions of all statutes, rules and regulations applicable to the service provider and/or to the service provider's employees including but not limited to PF act, minimum wages act , ESI Act & Bonus Act & particular the Contract labour (Regulations & Abolition Act,1970) & the rules made there under.
 - Service Provider has to ensure that the wages to their employees is distributed by 7th of every month as per the rates decided by HZL from time to time and the PF and ESI are deposited by 20th of every month. In case of deviation, HZL shall impose suitable penalty on the Service Provider.
 - The Service provider is required to furnish that there is no enquiry /investigation pending by the police against their employees deputed to carry out this job.
 - Service provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time. The service provider shall be responsible for any breach/es and damages resulting from such breach/es shall be to service provider's account.
 - The service provider shall be responsible to secure compliance with all central and state laws as well as the rules, regulations, bye-laws / notifications and orders of the local authorities and statutory bodies as may be in force from time to time.
 - The service provider shall make good at his own cost, any damages to the property of anybody, persons, local authorities etc. due to or arising from his operations covered by under this contract.



- Service provider has to follow all applicable EHS Regulations.
12. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider.

For Hindustan Zinc Limited

For Tenderer

Authorised Signatory

**Authorised Signatory with
seal of the company**

ANNEXURE – “A”

Please submit following details alongwith the tender :

(you can use additional sheet for furnishing full details where ever its required)

| S.No. | Description | Details |
|---------------|--|----------------|
| 1. | Name of the Firm | |
| 1(i) | Sister concern(s) (Name details if any) | |
| 2. | Head Office Address : Contact person (Owner/Director name) Tel. No. Mobile No. e- mail address | |
| 2.(a) | Registered Office Address : Contact person Tel. No. Mobile No. e- mail address | |
| 3. | No. of Branches in India No. of Branches out of India (List with contact details to be attached) | |
| 3(i) | If you have branch at Chittorgarh : Branch address Contact person Tel. No. Mobile No. e- mail address | |
| 3 (ii) | If you have branch at Udaipur : Branch Address Contact person Tel. No. Mobile No. e- mail address | |
| 4 | Status – Company/ Partnership firm / Proprietorship etc. (attach document) | |
| 4(i) | Date of Firm start | |
| 5 | IBA Registration No. | |
| 5(i) | IBA validity date (attach certificate) | |

| 6 | Permanent Account no. (PAN no.) | |
|--------------|--|----------------|
| S.No. | Description | Details |
| 7 | Service Tax registration no. | |
| 8 | Projected turnover 2016-17 | |
| 8(i) | Audited turnover 2015-16 (attach Balance sheet) | |
| 8(ii) | Audited turnover 2014-15 (attach Balance Sheet) | |
| 9 | No. of vehicles in own fleet (attach details with carrying capacity of vehicles) | |
| 9(i) | No. of vehicles as attached fleet | |
| 10 | Your dealing Bank(s) | |
| 10(i) | Financial Status from Bank certified | |
| 11 | Your Major Client(s) during the year 2014-15 with approx. turn over (W.O. copy attached) | |
| 12 | Where you had been working with any of Vedanta group unit in last 3 years, furnish unit name with turnover. | |
| 13. | EMD Details (DD No., dt. and Bank name) | |

ANNEXURE – “B”

Please quote the freight rate for the following route :

| From | To | Approx Distance (KM) | TRANSIT TIME | Indicative monthly Quantity (MT) | Freight Quote (Rs./MT) |
|----------------------------------|----------------------------------|-------------------------------------|-------------------------|---|---------------------------------------|
| Kayad Mines | Rampura Agucha Mines (RAM) | 110 | 8 Hrs | 1,00,000 mt | |
| Rampura Agucha Mines (RAM) | Kayad Mines | 110 | 8 Hrs | 30,000 mt | |

ANNEXURE – C

| S.NO. | VEHICLE CHECK LIST |
|--------------|--|
| 1 | Floor should be even, strong enough and not damaged |
| 2 | Vehicle floor should be of Steel |
| 3 | Tyres to be in good condition - Vehicles with Torn/damaged tyres will not be allowed |
| 4 | Vehicle should have both front & reverse horn |
| 5 | Front light, back light & reverse light to be in working condition. |
| 6 | Vehicle has 3 pieces mirror |
| 7 | Vehicles of model 4018 and 4923 should have THREE AXLES |
| 8 | Both paddle & hand brakes to be in working condition. |
| 9 | Driver 's seat should be stable & in good condition |
| 10 | Drivers's seat should have three point seat belt |
| 11 | Rear & side under run protection for wheels |
| 12 | Retro Reflective tape all around the vehicle |
| 13 | Jack should be in working condition with horn (For Dumpers) |
| 14 | Dumper should have double Cylinder for lifting the trolley |
| 15 | Dumpers should have rubber/teflon coating for Concentrate Transportation |
| 16 | Vehicle has silencer in ok condition. |
| 17 | Both front and rear indicators to be in working condition. |
| 18 | Pollution control certificate |
| 19 | Vehicle has clean front glass with both wipers in working condition |
| 20 | Vehicle should have ISI marked fire extenguisher of 1 Kg |
| 21 | All valid RC/ Permit /Insurance should be with the vehicle |
| 22 | Vehicle should have good quality Tarpaulin |
| 23 | Driver should have valid driving licence and follows safe driving cardinal rules |
| 24 | Driver should have medical fitness certificate from Registered medical practitioner |
| 25 | Driver should have all mandatory PPEs. |

VEHICLE & DRIVING STANDARD

VEHICLES AND DRIVING

All vehicles coming to HZL plant premises should follow below mentioned criteria for Vehicles as well as Drivers. If any vehicle is not fulfilling any of the criteria then it will not be allowed to plant premises.

NO-GO Criteria For Vehicles -

1. **Seat Belt** - Vehicle must have functional seat belts for all Seats & 3 Point Contact type seat belts for driver & helper.
2. **Vehicle Fitness** - Any vehicle contracted to HZL should be certified for fitness on Roadworthiness by RTO (in form 38). New vehicle having RC of less than 2 Year old not to produce any fitness certificate separately.
3. **Tyre** - All Vehicle must comply with HZL guidance on Tyre (should have depth of 1.6mm in the centre of the tyre)
4. **Tractor Trolley** – Tractor with trolley has been banned in HZL .Only Auger with Tractor will be allowed for plantation.
5. **Retro-Reflective Tape** – Retro- Reflective tape required in the vehicle (side/front & back) for easy identification of the vehicle.
6. **Spark Arrestor** - Any vehicles carrying flammable & explosive materials such petroleum products i.e. HSD, FO, tyre oil, propane gas etc.
7. **Run Protection** - Side Run (SUDP) & Rear Run (RUDP) Protection should be available in all HMV.
8. **Third Axial Provision** - Empty truck can have lifted third axial but loaded truck should have third axial on ground with running condition.
9. **RC & Insurance Paper** - Vehicle should have a valid RC copy along with Insurance Paper.
10. **Reverse Horn** - Vehicle must have working & audio-able reverse horn.
11. **Indicators/ blinker & Head lights** - Vehicles must have working indicators/ blinkers and Head lights.
12. **Wiper at driver side** - Vehicles must have working wiper on wind screen at Driver side.
13. **Side Mirrors**- Vehicles must have side mirror at driver & helper sides
14. **Fire Extinguisher** – LMV should have 1KG metal body and HMV should have 4KG metal body type Fire Extinguisher (IS 15683).

15. **Disabled Triangle** – All vehicles (LMV & HMV) should have disabled Triangle which has to be used during vehicle breakdown condition.
16. **First Aid Kit** – All vehicles (LMV & HMV) should have one First Aid Kit for emergency Usage.

NO-GO Criteria For Drivers –

1. **Seat Belt** – Driver has to use Seat belt all the time whenever will be inside the vehicle.
2. **PPE** - Safety helmet, safety shoes, Goggle & reflective jackets (except hazardous goods carrying vehicles)
3. **Medical Fitness** - All Vehicle drivers must have a medical fitness certificate confirming the parameters stipulated by HZL. Please refer to the Annexure-1.
4. **Intake of Alcohol & Drugs** - Drivers will not be allowed to drive vehicle found taking drugs/Alcohol.
5. **Haz-Chem Training** - All Drivers carrying Hazardous chemicals and/or material possess a valid training certificate on Haz-Chem from state Government approved institute or agency(after completion of CMVR training driving licences will be issued by RTO).Driver should have **TREM** Card with them.

Annexure For Drivers Medical Fitness Certificate – (Valid for 6 Months)

MEDICAL FITNESS CERTIFICATE FOR DRIVERS

(To be filled by a registered medical practitioner)

- ❖ Name of the Applicant : _____
- ❖ Name of the Applicant’s Father : _____
- ❖ Age of the Applicant in years : _____
- ❖ Sex: Male / Female
- ❖ Address :

- ❖ Is the applicant ,to the best of your judgement, subject to Epilepsy, Vertigo ,or any other ailment or likely to affect his efficiency: _____
- ❖ Does the applicant suffer from any Heart or Lung Disorder which might interfere with the performance of his duties as a Driver : _____
- ❖ B.P : Systolic _____ Diastolic _____ mm/ Hg
- ❖ CVS : _____
- ❖ Respiratory System : _____
- ❖ Is there any defect of Vision : _____
- ❖ (i) Visual Acuity for Both eyes:
- ❖ Visual acuity (with or without glasses/contact lense /IOL/ Implantable contact lense)

Distant Vision

Near Vision

Better Eye

Worse Eye

Better Eye

Worse Eye

(ii) Fundus

- (i) Any progressive pathological condition
- (ii) Vitreous or Chorio- retinitis
- (iii) Any Retinal disease in Diabetes, Hypertension, Atherosclerosis
- (iv) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 4D in each eye up to 35 years of age.
- (v) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 6D in each eye beyond 35 years of age.

(iii) Colour Blindness:

(iv) Night Blindness :

(v) Presence of Squint ;.

(vi) Glaucoma

❖ Has the applicant possess any deformity or lost any of his limb which would interfere with the efficient Performance of his duties as a driver : _____

❖ Does he show any evidence of being addicted to the excessive use of an Alcohol, Tobacco, or Drugs : _____

❖ Is he in your opinion generally fit as regards

(a) Bodily Health _____ and (b) Eyesight _____

❖ Identification Marks : _____

In addition to the above questionnaire, I certify that to the best of my knowledge and belief the applicant is FIT / UNFIT to be employed as a Driver.

Name of the Medical Officer: _____

Designation: _____

Medical Registration No: _____ : State of Registration /MCI _____

MEDICAL OFFICER

(Signature and Seal of Doctor)

