

HINDUSTAN ZINC LIMITED
CHANDERIYA LEAD ZINC SMELTER
P.O. – PUTHOLI, DISTT. – CHITTAURGARH, (RAJ.)
Tel. No. 01472 – 254115, 254291

**NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF
DROSS FROM PANTNAGAR & HARIDWAR TO CSC & DSC**

Tender No.HZL/CLZS/CONT/DROSS/HW/15-17/04

Date: 19.01.2015

LAST DATE OF SUBMISSION :3rd February 2015

M/s _____

Dear Sir (s),

1. Sealed tenders are invited from certified hazardous waste transporters for the Transportation of ZINC/LEAD DROSS for one year (Apr.'15 to Mar.'17) as specified under "Scope of Work" appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon "TENDER FOR.... & TENDER NO. .. to reach the below given address on or before the closing hours of 3rd February 2015.
3. **EARNEST MONEY :-**
 - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.2,00,000/-(Rupees Two lacs only) in the form of Demand Draft in favour of "HINDUSTAN ZINC LIMITED", payable at Udaipur, Rajasthan.
 - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZL) shall not be accepted / considered as EMD.
 - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
 - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

For **HINDUSTAN ZINC LIMITED,**

(Authorised Signatory)

Address to submit the tender

Head - Logistics
Chanderiya Lead Zinc Smelter
Hindustan Zinc Ltd.,
P.O. : Putholi – 312 021
Chanderiya, Chittaurgarh,
Rajasthan

Enclose :- Main terms & Conditions, Annexures A, B & C.

MAIN TERMS & CONDITIONS

1. SCOPE OF WORK ---

Transportation of dross from Pantnagar plant of Hindustan Zinc Limited (HZL), to various destinations in India as indicated in the Annexure(s) attached. **Please quote the rates in Annexure(s) itself.**

- i. Transporters have to lift indented quantity as per plan given in writing preferably by mail (no verbal / telephonic message) from Officer In-charge of HZL unit..
- ii. Material being hazardous in nature the service provider must have necessary permission to carry hazardous waste from one state to another. Service provider must follow all the guidelines prescribed by CPCB & RSPB for transportation of hazardous waste.
- iii. In any case transporter will have to lift indented quantity within 48 hours (two working days). Officer Incharge of the concerned HZL unit will be authorized to arrange lorry / vehicle from open market for any shortfall in placement after 48 hours under risk purchase.
- iv. Vehicle deployed for loading must be closed containerized vehicles as prescribed by Central PCB & State PCB.
- v. Number of bundles/ bags (intact with strap / stitching, NO loose consignment) and weightment should be properly recorded on the relevant Lorry Receipt (LR) and same would be basis for verification and proper delivery at destination with 0.50% weightment tolerance. In case of loose consignment weightment should be properly recorded and weightment tolerance allowed shall be upto 0.50%.

The weight variation of 0.5 % will be allowed on a monthly basis (not on truck to truck basis)

- vi. In transit if the duplicate copy of excise invoice is lost by lorry driver than Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of excise document will be recovered from the Service Provider.
 - vii. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
2. Service Providers have to submit the Bank Guarantee (BG) for Rs.2 Lacs as Security Deposit within 15 days on award of contract valid for a period of six months in excess of validity period of the contract.
 3. Contract period will be effective from April 2015 to March 2017.
 4. Service Provider should quote the Freight rate for transportation inclusive of all expenses such as road tax, toll tax, insurance, permit expenses, statutory levies, demurrage, mathadi union / varai charge (if any) etc. as and where applicable. Service Tax extra as applicable.

5. Loading & unloading shall be in HZL account.
6. Detention at loading point will be not payable.
7. Detention per lorry per day at unloading point is however payable @ Rs.1000/-.
8. Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price as per formula given below and in case of changes in toll charges en-route.
Diesel Escalation formula:-HZL shall increase/ decrease its Basic Freight Rate by 0.30% proportionately for every 1% change in diesel price
9. Service provider is required to submit Freight Bills with all relevant documents with proof of delivery on a monthly basis to respective Receiving units, for which payment will be released within 15 days after submission of bills. However, delay in payment of bill due to any reason will not vitiate other terms of the contract nor will it give any right to the service provider to suspend the work.
10. Transit time is allowed as given in the Annexure(s) attached excluding the day of dispatch and reporting at destination. Transit time is the actual running time of vehicle from origin to destination.

In case if vehicle is reporting next working day of Sunday or any national / state holiday at destination than the holiday days would be not considered under transit period for vehicles suppose to report on holiday days. But in case if the vehicle instead of reporting before holiday (actual / theoretically reporting day) reports after holiday in such case for calculating Delay penalty holiday days will be counted. For example :

Assumption : Date - 1st Oct. is Sunday and 2nd Oct. is Gandhi Jayanti (national holiday).

Case 1 : Suppose – Calculated reporting date is 01st Oct., but destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be not considered under transit period and will not attract delay penalty.

Case 2 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be considered under transit period and will attract delay penalty.

Case 3 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 01st Oct. and unloads on 03rd Oct. in such case one day delay will be considered and will attract delay penalty. But service provider will not be liable for any detention as 01st & 02nd is holiday.

Penalty of Rs.1000/- per day per truck will be imposed for every delayed delivery day in reporting of vehicle as per transit period prescribed in enclosed Annexure(s).

However, delay in delivery can be condoned on valid ground such as vehicle breakdown or vehicle detained by some agency or natural calamity or force majeure situations for which information should be furnished within next 2 working days of the happening and bill / document to be submitted as proof of occurrence with the freight bill for the approval of the delay occurred. Service provider has to provide information to the concerned Officer In-charge of HZL unit.

11. Transshipment of goods is strictly not allowed in route unless warranted due to failure of vehicle to move further or accident incurred or vehicle detained by agency for some reason or lorry for a particular destination is not available. In case of vehicle accident / break down / detained service provider has to inform to Officer In-charge of concerned HZL unit through email or fax and get approval prior to transshipment. While submitting freight bill for such vehicles service provider is required to attach the approval provided with proof of documents showing condition of vehicle under accident / break down / detained.

Transshipment without valid approval shall attract penalty of 1/3 of the freight payable for the transshipped lorry.

While carrying out any such transshipment service provider has to take all care so that no damage occurs to the product and its packing. Further, cost of repacking if applicable have to be borne by service provider.

Transshipment done with approval of concerned Officer In-charge to accommodate emergency requirement or to accommodate heavy dispatches will not attract any penalty.

12. Service Provider's to ensure:

- Service provider shall provide all necessary safety gadgets like safety shoes, helmets, reflective jackets etc to their employees when they enter in the HZL premises.
- The service provider's employees have to ensure strict compliance of safety measures adopted by HZL.
- The service providers shall be responsible and liable for payment of salary, wages and other legal dues of the employees employed by him for the purpose of rendering service required by company under this agreement.
- The service providers shall maintain books, account, records and documents comply with all statutory rules and regulations which are applicable to the service providers for the fulfillment of the terms of this agreement.
- The service provider shall comply in all respect with the provisions of all statutes, rules and regulations applicable to the service provider and/or to the service provider's employees including but not limited to PF act, minimum wages act , ESI Act & Bonus Act & particular the Contract labour (Regulations & Abolition Act,1970) & the rules made there under.
- Service Provider has to ensure that the wages to their employees is distributed by 7th of every month as per the rates decided by HZL from time to time and the PF and ESI are deposited by 20th of every month. In case of deviation, HZL shall impose suitable penalty on the Service Provider.
- The Service provider is required to furnish that there is no enquiry /investigation pending by the police against their employees deputed to carry out this job.
- Service provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time. The service provider shall be responsible for any breach/es and damages resulting from such breach/es shall be to service provider's account.
- The service provider shall be responsible to secure compliance with all central and state laws as well as the rules, regulations, bye-laws / notifications and orders of the local authorities and statutory bodies as may be in force from time to time.

- The service provider shall make good at his own cost, any damages to the property of anybody, persons, local authorities etc. due to or arising from his operations covered by under this contract.
 - Service provider has to follow all applicable EHS Regulations.
13. Service Provider will take necessary steps to protect the material from loss, damage or deterioration till it gets delivered to destination. Transporter shall be responsible for all loss, destruction, damage and or deterioration of the material from any cause, whatsoever, while in transit or during handling.
14. Transit insurance of material shall be in HZL account. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider. However, under Insurance the Excess clause applicable is as noted below :
- a. Dry Bulk Cargo : 1.00% of the value of consignment.
 - b. Wet Bulk Cargo : 0.50% of the value of consignment.
 - c. Other Cargo : 0.50% of the value of consignment subject to minimum Rs.1.00 Lac.
15. Decision for awarding Contract / Work Order shall be at sole discretion of HZL applying reverse auction / negotiation or both & fitness of the tenderer.

For Hindustan Zinc Limited

For Tenderer

Authorised Signatory

**Authorised Signatory with
seal of the company**

ANNEXURE – “A”**Please submit following details alongwith the tender :**

(you can use additional sheet for furnishing full details where ever its required)

1. Name of the Firm and IBA Nos : _____
_____2. Name of the Associated / Sister Companies :

_____3. Contact Details / Address (H.O.) :

_____Telephone(s) _____, Fax _____
Email _____4. Type of the Firm : Sole Proprietorship
(Please tick) Partnership
Pvt. Ltd.
Ltd.
Others (Pl. specify) _____

5. Locations (other than HO):

Offices : _____
_____Warehouses : _____

6. Statutory details :

a) Bank Approved : _____

Registration Number : _____

Registration Year / Valid upto : _____

b) Permanent Account No. (PAN) : _____

c) Service Tax Registration no. : _____

7. Directors / Promoters :

Name : 1) _____ 2) _____
 Age : _____
 Qualification : _____
 Years of Experience : _____
 in this Business : _____

Name : 1) _____ 2) _____
 Age : _____
 Qualification : _____
 Years of Experience : _____
 in this Business : _____

8. Vehicle Particulars:

(Ask for additional Sheets if required)

Owned /Attached	Make	Type	Age	Nos.	Self	Financed	Leased	Solid/ Liquid	Avg. Km. per Month Covered

9. IT Infrastructure : Computers Owned (Nos.) : _____
 Software Used:
 (For Transport) : _____
 (For Accounting) : _____

10. Routes Operated :

11. Type of Logistic Business

FTL (Solids/Liquids) : _____

LTL : _____

Parcel Service : _____

Warehousing/ C& F : _____

12. Staff Strength

Managerial : _____

Supervisory : _____

Indirect / Contracted : _____

13. Material Handling Infrastructure

Cranes : _____

Forklifts : _____

Stackers : _____

Warehouse Infrastructure : _____

14. Financials :

(Give Figures in Lacs)

	2014-15(estd)	2013-14	2012-13
Freight Turnover			
Net Profit			
Net Worth			
Capital Employed			

15. Major Contracts / Clients:

Name of the Customer	Volume (in Lacs)	Contract – Since(Yrs.)

16. BackLoad Arrangement in different Routes :

17. Claims Record
 Number of Trucks Lost in the Last three Years : _____
 Total Value of Claims in the Last three years : _____

18. Client Reference : 1) _____
 2) _____
 3) _____

19. Unions in your Operational Area :

Area	Union	Type of Relationship

20. Relationship with the Vendanta Group

ANNEXURE – “B”

Please quote the rate for the following routes by ROAD :

From	To	Distance in Km	Annual Qty (Indicative)	Freight (Rs/mt)
Pantnagar	Chandera, Dist- Chittorgarh,Rajasthan,	820	2400	
Pantnagar	Dariba Smelting Complex, Dist- Rajsamand, Rajasthan	840	4800	
Haridwar	Chandera, Dist- Chittorgarh,Rajasthan,	806	3600	
Haridwar	Dariba Smelting Complex, Dist- Rajsamand, Rajasthan	825	3600	

ANNEXURE – “C”

S.No.	VEHICLE CHECK LIST
1	Vehicle to have strong & even MS floor without any damage
2	Vehicle Tyre in good condition
3	Vehicle has both front & back horn
4	Vehicle has both front & back light
5	Vehicle has 3 pieces mirror
6	Vehicle has no oil leakage
7	Vehicle has both paddle & hand brake
8	Vehicle driver 's seat stable
9	Vehicle has silencer o.k
10	Vehicle has pollution control certificate
11	Vehicle has clean front glass with wiper
12	Vehicle has its all valid RC/ Permit /Insurance
13	Vehicle should have perfect locking arrangements for containers from all the four corners
14	Driver should have valid driving licence and follows safe driving cardinal rules
S.No.	CONTAINER CHECK LIST
1	Container walls should be without any hole or openings and no damage should be visible.
2	Container should have proper locking arrangement with provision to insert two bottle seals on the doors.
3	Containers should have MS floor, no wooden floor containers shall be allowed.
4	Container floor should be strong enough to take load of 5 mt folk lifter at the time of loading and unloading.
5	Containers should confirm to International standards with good physical appearance. The doors should be affixed strongly with the help of "ribbit", no loose bolts/screws to be used as it can result in theft & pilferage during transit.
6	All containers should have end opening gates. Side open gate containers shall not be allowed for loading.

The vehicle should confirm to specification & guidelines as prescribed by CPCB and SPCB.