

HINDUSTAN ZINC LIMITED

Yashad Bhawan, Ext.-CRDL
P.O. Zinc Smelter, Debari – 313 024
UDAIPUR, (RAJ.)
Tel. No. 0294 – 2652159, 2652143

NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF CALCINE BY BULKERS

Tender No.HZL/CONT/CALCINE/17-19/08

Date: 22.12.2016

LAST DATE OF SUBMISSION: 10th January 2017

M/s _____

Dear Sir (s),

1. Sealed tenders are invited for the Transportation of Calcine by Service Providers owning minimum TEN high capacity fleet of BULKERS to be dedicated exclusively for HZL for TWO years i.e. from April 2017 to March 2019 as specified under “Scope of Work” appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon “TENDER FOR.... & TENDER NO. .. to reach the below given address on or before the closing hours of 10th January 2017.
3. **EARNEST MONEY :-**
 - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.2,00,000/- (Rupees Two lacs only) in the form of Demand Draft in favour of “HINDUSTAN ZINC LIMITED”, payable at Udaipur, Rajasthan.
 - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZL) shall not be accepted / considered as EMD.
 - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
 - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

Address to submit the tenderFor **HINDUSTAN ZINC LIMITED,**

(Authorised Signatory)

Head - Logistics
Hindustan Zinc Ltd.
C.R.D.L. Building
P.O: Zinc Smelter,
Debari-313024, Udaipur (Raj)

Enclose :- Main terms & Conditions, Annexures A & B.

MAIN TERMS & CONDITIONS

1. SCOPE OF WORK ---

Transportation of the CALCINE by own (minimum 30 numbers) high capacity dedicated BULKERS only from & to different units of Hindustan Zinc Limited (HZL), at various destinations as indicated in the Annexure(s) attached.

Please quote the rates in Annexure(s) itself.

- i. Transporters / Service Providers have to lift indented quantity as per plan given in writing by mail (no verbal / telephonic message) from Officer In-charge of HZL Dispatching unit.
 - ii. In any case Service Provider will have to lift indented quantity within 24 hours (one working day). Officer Incharge of the concerned HZL Dispatching unit will be authorized to arrange Bulklers from open market for any shortfall in placement after 48 hours under risk purchase.
 - iii. Bulklers deployed for loading & transportation of Calcine must meet the safety norms as applicable under Motor Vehicle Act and all bulklers should have fitness certificate from competent authority/ certified Engineers as required for the pressure vessels. All Bulklers used for carrying out transportation must have valid permit in all respect. Bulklers used shall be preferably of 28 MT capacity and above (PI provide list of dedicated Bulklers along with their Registration Nos.)
 - iv. Weighment tolerance allowed shall be upto 0.20% of WMT basis and to be calculated on monthly basis.
 - v. In transit if the duplicate copy of excise invoice is lost by bulker driver than Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of excise document will be recovered from the Service Provider.
 - vi. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
2. Service Providers have to submit the Bank Guarantee (BG) for Rs.2 Lacs as Security Deposit within 15 days on award of contract valid for a period of three months in excess of validity period of the contract.
 3. Contract period will be effective from April 2017 to March 2019.
 4. Service Provider should quote the Freight rate for transportation inclusive of all expenses such as road tax, toll tax, insurance, permit expenses, statutory levies, demurrage etc. as and where applicable. Service tax extra as applicable.
 5. Loading & unloading shall be in HZL account.
 6. Detention at loading point will be not payable.
 7. Detention per lorry per day at unloading point is however payable @ Rs.1500/-.

8. Transit insurance of material shall be in HZL account. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider. However, **under Insurance the Excess** clause applicable is as noted below :
- Packed Cargo : 0.50% of the value of consignment.
 - Loose Cargo : Rs.1,00,000/- on each and every consignment.
 - Liquid Cargo : 0.50% of the value of consignment.
9. Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price as per formula given below.

$$\text{Diesel escalation} = \frac{\text{Distance between both side in KM X change in diesel rate}}{\text{Average carrying capacity X Average Km/Litre}}$$

The average carrying capacity shall be taken as 28 Mt and average km/litre as 2.8

10. Service provider is required to submit Freight Bills with all relevant documents with proof of delivery once in a ten days to respective Receiving units, for which payment will be released within 10 days after submission of bills. However, delay in payment of bill due to any reason will not vitiate other terms of the contract nor will it give any right to the service provider to suspend the work.
11. Transit time is allowed as given in the Annexure(s) attached excluding the day of dispatch and reporting at destination. Transit time is the actual running time of vehicle from origin to destination.

In case if vehicle is reporting next working day of Sunday or any national / state holiday at destination than the holiday days would be not considered under transit period for vehicles suppose to report on holiday days. But in case if the vehicle instead of reporting before holiday (actual / theoretically reporting day) reports after holiday in such case for calculating Delay penalty holiday days will be counted. For example :

Assumption : Date - 1st Oct. is Sunday and 2nd Oct. is Gandhi Jayanti (national holiday).

Case 1 : Suppose – Calculated reporting date is 01st Oct., but destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be not considered under transit period and will not attract delay penalty.

Case 2 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 03rd Oct. In such case 01st & 02nd Oct. will be considered under transit period and will attract delay penalty.

Case 3 : Suppose – Calculated reporting date is 30th Sept. and destination office endorses reporting date as 01st Oct. and unloads on 03rd Oct. in such case one day delay will be considered and will attract delay penalty. But service provider will not be liable for any detention as 01st & 02nd is holiday.

Penalty of Rs.1500/- per day per truck will be imposed for every delayed delivery day in reporting of vehicle as per transit period prescribed in enclosed Annexure(s).

However, delay in delivery can be condoned on valid ground such as vehicle breakdown or vehicle detained by some agency or natural calamity or force majeure situations for which information should be furnished within 24 hours of the happening to both Dispatching and Receiving units and bill / document to be submitted as proof of occurrence with the freight bill for the approval of the delay occurred.

12. Transshipment of goods is strictly not allowed.
13. Service Provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time.
14. Service Provider will take necessary steps to protect the material from loss, damage or deterioration till it gets delivered to destination. Transporter shall be responsible for all loss, destruction, damage and or deterioration of the material from any cause, whatsoever, while in transit or during handling.
15. HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider.
16. Decision for awarding Contract / Work Order shall be at sole discretion of HZL applying reverse auction / negotiation or both & final fitness of the tenderer.

For Hindustan Zinc Limited

For Tenderer

Authorised Signatory

**Authorised Signatory with
seal of the company**

ANNEXURE – “A”

Please submit following details along with the tender :

(you can use additional sheet for furnishing full details where ever its required)

S.No.	Description	Details
1.	Name of the Firm	
1(i)	Sister concern(s) (Name details if any)	
2.	Head Office Address : Contact person (Owner/Director name) Tel. No. Mobile No. e- mail address	
2.(a)	Registered Office Address : Contact person Tel. No. Mobile No. e- mail address	
3.	No. of Branches in India No. of Branches out of India (List with contact details to be attached)	
3(i)	If you have branch at Chittorgarh : Branch address Contact person Tel. No. Mobile No. e- mail address	
3 (ii)	If you have branch at Udaipur : Branch Address Contact person Tel. No. Mobile No. e- mail address	
4	Status – Company/ Partnership firm / Proprietorship etc. (attach document)	
4(i)	Date of Firm start	
5	IBA Registration No.	
5(i)	IBA validity date (attach certificate)	

6	Permanent Account no. (PAN no.)	
7	Service Tax registration no.	
S.No.	Description	Details
8	Projected turnover 2016-17	
8(i)	Audited turnover 2015-16 (attach Balance sheet)	
8(ii)	Audited turnover 2014-15 (attach Balance Sheet)	
9	No. of vehicles in own fleet (attach details with carrying capacity of vehicles)	
9(i)	No. of vehicles as attached fleet	
10	Your dealing Bank(s)	
10(i)	Financial Status from Bank certified	
11	Your Major Client(s) during the year 2015-16 with approx. turn over (W.O. copy attached)	
12	Where you had been working with any of Vedanta group unit in last 3 years, furnish unit name with turnover.	
13.	EMD Details (DD No., dt. and Bank name)	

→ Its mandatory for all the Tenderer to provide the Vehicle details as asked in pt. no. 9 & 9(i) above with photo copy of RC of the vehicle declared.

ANNEXURE – “B”

Please quote the freight rate for the following routes :

From	To	Approx Distance (RTKM)	TRANSIT DAYS	Indicative Quantity per month (MT)	Basic Freight Quote (Rs./MT)
Debari	Chanderiya	220	1	18000	
Debari	Dariba*	130	1	6000	
Dariba	Chanderiya	180	1	10000	

* Debari to Dariba movement will happen as and when required only.

ANNEXURE – “C”

S.NO.	VEHICLE CHECK LIST
1	Fitness of Pressure Vessel should be certified by Chartered Engg.
2	Pressure Vessel should be in very good condition without any dent/welding/damage
3	Tyres to be in good condition - Vehicles with Torn/damaged tyres will not be allowed
4	Vehicle should have both front & reverse horn
5	Front light, back light & reverse light to be in working condition.
6	Vehicle has 3 pieces mirror
7	Both paddle & hand brakes to be in working condition.
8	Driver 's seat should be stable & in good condition
9	Drivers's seat should have three point seat belt
10	Rear & side under run protection for wheels
11	Retro Reflective tape all around the vehicle
12	Vehicle has silencer in ok condition.
13	Both front and rear indicators to be in working condition.
14	Pollution control certificate
15	Vehicle has clean front glass with both wipers in working condition
16	Vehicle should have ISI marked fire extenguisher of 1 Kg
17	All valid RC/ Permit /Insurance should be with the vehicle
18	Driver should have valid driving licence and follows safe driving cardinal rules
19	Driver should have medical fitness certificate from Registered medical practitioner
20	Driver should have all mandatory PPEs.

VEHICLE & DRIVING STANDARD

VEHICLES AND DRIVING

All vehicles coming to HZL plant premises should follow below mentioned criteria for Vehicles as well as Drivers. If any vehicle is not fulfilling any of the criteria then it will not be allowed to plant premises.

NO-GO Criteria For Vehicles -

1. **Seat Belt** - Vehicle must have functional seat belts for all Seats & 3 Point Contact type seat belts for driver & helper.
2. **Vehicle Fitness** - Any vehicle contracted to HZL should be certified for fitness on Roadworthiness by RTO (in form 38). New vehicle having RC of less than 2 Year old not to produce any fitness certificate separately.
3. **Tyre** - All Vehicle must comply with HZL guidance on Tyre (should have depth of 1.6mm in the centre of the tyre)
4. **Tractor Trolley** – Tractor with trolley has been banned in HZL .Only Auger with Tractor will be allowed for plantation.
5. **Retro-Reflective Tape** – Retro- Reflective tape required in the vehicle (side/front & back) for easy identification of the vehicle.
6. **Spark Arrestor** - Any vehicles carrying flammable & explosive materials such petroleum products i.e. HSD, FO, tyre oil, propane gas etc.
7. **Run Protection** - Side Run (SUDP) & Rear Run (RUDP) Protection should be available in all HMV.
8. **Third Axial Provision** - Empty truck can have lifted third axial but loaded truck should have third axial on ground with running condition.
9. **RC & Insurance Paper** - Vehicle should have a valid RC copy along with Insurance Paper.
10. **Reverse Horn** - Vehicle must have working & audio-able reverse horn.
11. **Indicators/ blinker & Head lights** - Vehicles must have working indicators/ blinkers and Head lights.
12. **Wiper at driver side** - Vehicles must have working wiper on wind screen at Driver side.
13. **Side Mirrors**- Vehicles must have side mirror at driver & helper sides
14. **Fire Extinguisher** – LMV should have 1KG metal body and HMV should have 4KG metal body type Fire Extinguisher (IS 15683).

15. **Disabled Triangle** – All vehicles (LMV & HMV) should have disabled Triangle which has to be used during vehicle breakdown condition.
16. **First Aid Kit** – All vehicles (LMV & HMV) should have one First Aid Kit for emergency Usage.

NO-GO Criteria For Drivers –

1. **Seat Belt** – Driver has to use Seat belt all the time whenever will be inside the vehicle.
2. **PPE** - Safety helmet, safety shoes, Goggle & reflective jackets (except hazardous goods carrying vehicles)
3. **Medical Fitness** - All Vehicle drivers must have a medical fitness certificate confirming the parameters stipulated by HZL. Please refer to the Annexure-1.
4. **Intake of Alcohol & Drugs** - Drivers will not be allowed to drive vehicle found taking drugs/Alcohol.
5. **Haz-Chem Training** - All Drivers carrying Hazardous chemicals and/or material possess a valid training certificate on Haz-Chem from state Government approved institute or agency(after completion of CMVR training driving licences will be issued by RTO).Driver should have **TREM** Card with them.

Annexure For Drivers Medical Fitness Certificate – (Valid for 6 Months)

MEDICAL FITNESS CERTIFICATE FOR DRIVERS

(To be filled by a registered medical practitioner)

- ❖ Name of the Applicant : _____
- ❖ Name of the Applicant’s Father : _____
- ❖ Age of the Applicant in years : _____
- ❖ Sex: Male / Female
- ❖ Address :

- ❖ Is the applicant ,to the best of your judgement, subject to Epilepsy, Vertigo ,or any other ailment or likely to affect his efficiency: _____
- ❖ Does the applicant suffer from any Heart or Lung Disorder which might interfere with the performance of his duties as a Driver : _____
- ❖ B.P : Systolic _____ Diastolic _____ mm/ Hg
- ❖ CVS : _____
- ❖ Respiratory System : _____
- ❖ Is there any defect of Vision : _____
- ❖ (i) Visual Acuity for Both eyes:
- ❖ Visual acuity (with or without glasses/contact lense /IOL/ Implantable contact lense)

Distant Vision

Near Vision

Better Eye

Worse Eye

Better Eye

Worse Eye

(ii) Fundus

- (i) Any progressive pathological condition
- (ii) Vitreous or Chorio- retinitis
- (iii) Any Retinal disease in Diabetes, Hypertension, Atherosclerosis
- (iv) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 4D in each eye up to 35 years of age.
- (v) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 6D in each eye beyond 35 years of age.

(iii) Colour Blindness:

(iv) Night Blindness :

(v) Presence of Squint ;.

(vi) Glaucoma

❖ Has the applicant possess any deformity or lost any of his limb which would interfere with the efficient Performance of his duties as a driver : _____

❖ Does he show any evidence of being addicted to the excessive use of an Alcohol, Tobacco, or Drugs : _____

❖ Is he in your opinion generally fit as regards

(a) Bodily Health _____ and (b) Eyesight _____

❖ Identification Marks : _____

In addition to the above questionnaire, I certify that to the best of my knowledge and belief the applicant is FIT / UNFIT to be employed as a Driver.

Name of the Medical Officer: _____

Designation: _____

Medical Registration No: _____ : State of Registration /MCI _____

MEDICAL OFFICER

(Signature and Seal of Doctor)