

Guidelines for submitting the Joint option

1. Whether employer's contribution was received on wages exceeding statutory wages ceiling of rs 5000 in EPF prior to 01.06.2001 from the day his salary exceeded rs 5000 (Applicable only if date of joining is prior to 01.06.2001). **Please attach permission under para 26 (6) of EPF scheme (Only PDF file of size up to 250KB is allowed.)**

Action: Interested members have to opt " YES" and upload Certificate in lieu of Para 26(6) as mentioned in circular.

2. Whether employer's contribution was received on wages exceeding statutory wages ceiling of rs 6500 in EPF prior to 01.09.2014 from the day his salary exceeded rs 6500 (Applicable only if date of Exit is on or after 01.06.2001). **Please attach permission under para 26 (6) of EPF scheme (Only PDF file of size up to 250KB is allowed.)**

Action: Interested members have to opt " YES" and upload Certificate in lieu of Para 26(6) as mentioned in circular.

3. Whether members want to use accumulation available in his/her PF account for payment of due contribution for this option.

Action: Yes for all members whose PF balance is lying in Trust.

No for all members already withdrawn the PF.

4. How much is the PF account balance on the date of filling option.

Action: Last PF account balance to be mentioned.

5. **Please upload relevant documentary proof such as Account Slip/ pages of the pass book etc. (Only PDF file of size up to 250KB is allowed.)**

Action: PI upload last PF statement.

6. Whether member is giving undertaking to deposit the contribution along with interest due till date of payment through his last employer (only when PF account has no/ insufficient balance) **Please upload relevant documentary proof. (Only PDF file of size up to 250KB is allowed.)**

Action : Yes Affidavit/ Undertaking on Rs.100/- NJSP to be uploaded.