

**HINDUSTAN ZINC LIMITED**

Yashad Bhawan, Ext.-CRDL  
P.O. Zinc Smelter, Debari – 313 024  
UDAIPUR, (RAJ.)  
Tel. No. 0294 – 2652159, 2652143

**NOTICE OF INVITATION OF TENDER FOR TRANSPORTATION OF  
Copper Matte & Zinc Oxide from Chanderiya/Dariba/Debari to JNPT**

Tender No.HZL/CONT/Cu Matte & ZnO/21-23/09

Date: 05.03.2021

**LAST DATE OF SUBMISSION: 12<sup>th</sup> March 2021**

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir(s),

1. Sealed tenders are invited for the Transportation of Copper Matte and Zinc Oxide using own dedicated fleet Dala body Vehicle (Preferred) /Open trailer vehicle from Chanderiya Smelter Complex /Dariba Smelter Complex/Debari Smelter Location (Rajasthan) to JNPT Port for the period from April '21 to March '23 as specified under "Scope of Work" appended hereto.
2. Tenders must be submitted in sealed envelope only superscripted on the face thereon "TENDER FOR.... & TENDER NO. ... to reach the below given address on or before the closing hours of 12<sup>th</sup> March 2021.
3. EARNEST MONEY:-
  - (i) Participating tenderers must deposit Earnest Money Deposit (EMD) of Rs.2,00,000/- (Rupees Two lacs only) in the form of Demand Draft in favour of "HINDUSTAN ZINC LIMITED", payable at Udaipur, Rajasthan.
  - (ii) Cheque, Bank Guarantee (B.G.) or any outstanding payment with Hindustan Zinc Limited (HZL) shall not be accepted / considered as EMD.
  - (iii) The amount of EMD deposited is liable to be forfeited if successful tenderer(s) do not accept the work awarded.
  - (iv) The EMD amount will not attract any interest and the EMD amount will be returned to unsuccessful tenderers after finalization of Work Order.

Yours sincerely,

**Address to submit the tender**

For **HINDUSTAN ZINC LIMITED**,

**Head – Logistics**

Hindustan Zinc Ltd.

C.R.D.L. Building

P.O: Zinc Smelter,

Debari-313024, Udaipur (Raj)

(Authorised Signatory)

Enclose :- Main terms & Conditions, Annexure A, B, C & D.

TENDER DOCUMENT ORE TRANSPORTATION 2019-21

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## **MAIN TERMS & CONDITIONS**

### **1. SCOPE OF WORK ---**

Transportation of the Copper Matte and Zinc Oxide by own dedicated fleet dala body vehicles (Preferred)/Open trailers from Chanderiya Smelter/Dariba Smelter/Debari Smelter units of Hindustan Zinc Limited (HZL) to JNPT Port.

- i. Contract period will be from 1st April 2021 to 31st March 23 and extendable by another year on mutual consent.
- ii. Transporters / Service Providers have to lift required quantity of Cu Matte and ZnO from Chanderiya/Dariba/Debari to JNPT as per plan given in writing preferably by mail (no verbal / telephonic message) from Officer In-charge of respective HZL Units.
- iii. The service provider shall transport the materials as per the programme given by the office Incharge of Dispatch / Receiving unit as the case may be from time to time in writing through mail (No Verbal / telephonic) and ensure delivery of material to destination as per Annexure "B".
- iv. The vehicle used for transportation of material shall be provided by the service provider and shall have valid registration certificate, road permits and insurance to cover third party risk at all times during the subsistence of the contract. The service provider shall submit the certified copies of all such registration certificates and insurance policies to HZL from time to time and as HZL may require/prescribe. The service provider shall also take photograph of all lorries with driver & cleaner, along with copy of their driving license and required to produce as and when demanded by HZL.
- v. Loading, Transit Insurance of material and unloading will be done / arranged by HZL.
- vi. For protection against rain and dust, the material carried should be covered and tied securely by tarpaulin.
- vii. Service provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time. The State Govt. rules under M.V.Act will have to be followed by the transporter. The service provider shall be solely responsible for any breach/es and any damages resulting from such breach/es shall be to service provider's account. HZL shall not be held responsible in manner whatsoever for any such breach/es.
- viii. **WEIGHTMENT:** The Service provider shall ensure that at the time of taking delivery at the dispatching unit, the exact weight as per the weigh bridge at dispatching unit / number of bags or bundles are correctly recorded in the relevant Lorry Receipt (LR) which would be the basis for verification and proper delivery at destinations. However, the consignments will be weighed both at dispatching unit and destinations on respective weigh bridges to record the weights at both ends.
- ix. The Services provider shall make sure that the load taken in each and every vehicle is strictly within the loading limits specified in the Registration Certificate of the vehicle matching with the loading capacity of the model number of the vehicle deployed. In case of any dissimilarity in the loading limits specified in the Registration Certificate in comparison to the model number of the vehicle, the lowest of both shall be taken into consideration as the loading limit of the vehicle

deployed. The Service provider shall ensure compliance of this rule in true spirit of this contract and in case of any non compliance, service provider alone shall be responsible for the penalty / damages / consequences arising out of such violation.

- x. For the purpose of payment of freight the weight variance of 0.50% will be allowed on a monthly average basis.(not on truck to truck basis).
- xi. The material will be handed over to the authorised representative of the transporter on submission of clear LR. The responsibility of the service provider with regard to the material will cease only when the exact quantity of goods have been delivered at the destination.
- xii. Service provider shall be responsible for delivering of original and duplicate copy of invoices at destination along with the consignment. If duplicate copy of transporter is lost, transporter should submit affidavit or FIR at the time of delivery of material. Any loss arising out of non-delivery of GST documents is liable to be recovered from transporter's bills.
- xiii. The Service provider will keep close liaison with HZL's respective departments (dispatching / receiving units) for prompt and planned dispatches.
- xiv. **PAYMENT TERMS** – Transport provider is required to submit Freight Bills with all relevant documents with proof of delivery once in 15 days to respective Dispatching units for dispatches from Smelters and Regional Manager Offices for dispatches made from Depots. Payment against bills submitted will be released by Finance Head of Dispatching Smelter within 15 (Fifteen) days, from the date of submission of bills. However, delay in payment of bill due to any reason will not vitiate other terms of this contract nor will it give any right to the transport provider to suspend the work under this contract.
- xv. **TRANSIT TIME** – The Transport provider shall ensure that the goods are delivered to the consignee within allowed transit time prescribed in Annexure 'B'. Transit time is the actual running time of vehicle from origin to destination excluding the day of dispatch and reporting at destination.
- xvi. If dispatch unit wants to dispatch the material less than nearest registered capacity of the vehicle, then freight for registered capacity of vehicle shall be paid subject to submission of proof of Registration Certificate of the vehicle along with freight bill. However in case of any dissimilarity in the loading capacity specified in the Registration Certificate in comparison to the model number of the vehicle, the lowest of both shall be taken into consideration as the capacity of the vehicle and freight charges shall be paid accordingly.
- xvii. **VEHICLE DETENTION CHARGES** – Detention charges at loading point will be not payable.
- xviii. Detention charge at unloading point shall be payable only in case certified by Marketing (Regional Manager office) based on receipt of reporting and date of unloading @ Rs.2,000/- per vehicle per day.
- xix. **DIESEL ESCALATION** -- HZL shall increase/ decrease its basic rate by 0.30% or proportionate for every 1% change in diesel price of IOCL of the dispatching State capital for through carriage by Road. Price shall be changed on 1<sup>st</sup> and 16<sup>th</sup> of the every month, based on previous 15 days average price of Base rate of diesel price of IOCL of the dispatching State capital.

Freight Rate will be firm & fixed till the period of contract. However, HZL will make changes in its Basic Freight Rate against escalation in Diesel price and any change in toll charges enroute. The diesel escalation formula will be as given below.

Difference in Diesel Rate X Distance of both the sides

40(Carrying capacity) X 2.6 (Average KM/Litre)

Up to 34 Mt capacity diesel average will be considered as 2.8 KM/Lit and above 34 Mt it will be considered as 2.6 KM/Lit.

- xx. **VEHICLE PLACEMENT AND RISK & COST OPTION:** Vehicles for 60% of indented quantity must be placed without fail on next day otherwise flat penalty of Rs.2000/- will be imposed for failure in placement for a destination.
- xxi. Vehicles for total Indent quantity (5% tolerance) must be completed within 48 hours to avoid risk purchase.
- xxii. In case the indent quantity is for one vehicle, then the same should be placed within 24 hrs failing which risk and cost will be made applicable, but no penalty shall be imposed.
- xxiii. In case the indent is for less than 60 Mt , then the non-placement penalty will not be applicable but the quantity will qualify for risk & cost after completion of 48 hrs.
- xxiv. Risk Purchase shall be done under written intimation and proof of failure against indent as per contract to transport provider by Sales and Dispatch Department of dispatching unit.
- xxv. **FAILURE / REFUSAL TO EXECUTE JOBS ASSIGNED / ENTRUSTED** – Under no circumstances the transport provider can stop work specified in its contract. Necessary remedial measures shall have to be taken by him. In case of any dispute the decision of HZL will be binding on the transport provider.

The transport provider fails to execute the job within a reasonable period or refuses to execute or arrange to execute for any reason, whatsoever, HZL reserves the right to get the job done by any other transport providers at the risk and cost of the transport provider besides recovery of all losses on this contract through the security deposit or pending bills by the transport provider. Sales and Dispatch Department jointly with Logistics shall exercise risk purchase option.

In transit if the duplicate copy of GST invoice is lost by Tippers driver than Service Provider will be penalized Rs.1000/- per invoice and also any loss due to non delivery of GST document will be recovered from the Service Provider.

- xxvi. HZL reserve the right to award the contract to any party as parallel as partly or fully or contract / tender can be terminated without assigning any reason to it.
2. Service Providers have to submit the Bank Guarantee (BG) for **Rs.10 Lacs** as Security Deposit within 15 days on award of contract valid for a period of three months in excess of validity period of the contract.
  3. Vehicle must not be four years old.

**4. Service Provider's to ensure:**

- Service provider shall provide all necessary safety gadgets like safety shoes, helmets, reflective jackets etc to their employees when they enter in the HZL premises.
- The service provider's employees have to ensure strict compliance of safety measures adopted by HZL.
- The service provider has to ensure that the loaded vehicles is properly covered with good quality tarpaulin before it start its journey from Kayad to Agucha.
- The service providers shall be responsible and liable for payment of salary, wages and other legal dues of the employees employed by him for the purpose of rendering service required by company under this agreement.
- The service providers shall maintain books, account, records and documents comply with all statutory rules and regulations which are applicable to the service providers for the fulfillment of the terms of this agreement.
- The service provider shall comply in all respect with the provisions of all statutes, rules and regulations applicable to the service provider and/or to the service provider's employees including but not limited to PF act, minimum wages act , ESI Act & Bonus Act & particular the Contract labour (Regulations & Abolition Act,1970) & the rules made there under.
- Service Provider has to ensure that the wages to their employees is distributed by 7<sup>th</sup> of every month as per the rates decided by HZL from time to time and the PF and ESI are deposited by 20<sup>th</sup> of every month. In case of deviation, HZL shall impose suitable penalty on the Service Provider.
- The Service provider is required to furnish that there is no enquiry /investigation pending by the police against their employees deputed to carry out this job.
- Service provider shall ensure total compliance of Indian Motor Vehicle Act and amendments thereof as made from time to time. The service provider shall be responsible for any breach/es and damages resulting from such breach/es shall be to service provider's account.
- The service provider shall be responsible to secure compliance with all central and state laws as well as the rules, regulations, bye-laws / notifications and orders of the local authorities and statutory bodies as may be in force from time to time.
- The service provider shall make good at his own cost, any damages to the property of anybody, persons, local authorities etc. due to or arising from his operations covered by under this contract.
- Service provider has to follow all applicable EHS Regulations.

- 5.** HZL shall take appropriate marine insurance policy to cover the risk for transportation of the goods involved. The service provider shall produce requisite documents and evidences as may be desired for lodging of claims by HZL against partial or total loss. HZL however reserves its right to take or recover such losses from the service provider in the event of loss of goods, loss of value of goods due to negligence of the service provider and the decision of HZL on such recovery shall be final and binding on the service provider.

**For Hindustan Zinc Limited**

Authorised Signatory  
the company

**For Tenderer**

Authorised Signatory with seal of

**ANNEXURE – “A”**

**Please submit following details alongwith the tender :**  
(you can use additional sheet for furnishing full details where ever its required)

<b>S.No.</b>	<b>Description</b>	<b>Details</b>
<b>1.</b>	<b>Name of the Firm</b>	
<b>1(i)</b>	<b>Sister concern(s) (Name details if any)</b>	
<b>2.</b>	<b>Head Office Address :</b>  <b>Contact person (Owner/Director name) Tel. No. Mobile No. e- mail address</b>	
<b>2.(a)</b>	<b>Registered Office Address :</b>  <b>Contact person Tel. No. Mobile No. e- mail address</b>	
<b>3.</b>	<b>No. of Branches in India No. of Branches out of India (List with contact details to be attached)</b>	
<b>3(i)</b>	<b>If you have branch at Kayad/Agucha :</b> <b>Branch address</b>  <b>Contact person Tel. No. Mobile No. e- mail address</b>	
<b>3 (ii)</b>	<b>If you have branch at Udaipur :</b> <b>Branch Address</b>  <b>Contact person Tel. No. Mobile No. e- mail address</b>	
<b>4</b>	<b>Status – Company/ Partnership firm / Proprietorship etc. (attach document)</b>	
<b>4(i)</b>	<b>Date of Firm start</b>	
<b>5</b>	<b>IBA Registration No.</b>	

<b>5(i)</b>	<b>IBA validity date (attach certificate)</b>	
<b>6</b>	<b>Permanent Account no. (PAN no.)</b>	
<b>S.No.</b>	<b>Description</b>	<b>Details</b>
<b>7</b>	<b>Service Tax registration no.</b>	
<b>8</b>	<b>Projected turnover 2018-19</b>	
<b>8(i)</b>	<b>Audited turnover 2017-18 (attach Balance sheet )</b>	
<b>8(ii)</b>	<b>Audited turnover 2016-17 (attach Balance Sheet)</b>	
<b>9</b>	<b>No. of vehicles in own fleet (attach details with carrying capacity of vehicles)</b>	
<b>9(i)</b>	<b>No. of vehicles as attached fleet</b>	
<b>10</b>	<b>Your dealing Bank(s)</b>	
<b>10(i)</b>	<b>Financial Status from Bank certified</b>	
<b>11</b>	<b>Your Major Client(s) during the year 2018-19 with approx. turn over (W.O. copy attached)</b>	
<b>12</b>	<b>Where you had been working with any of Vedanta group unit in last 3 years, furnish unit name with turnover.</b>	
<b>13.</b>	<b>EMD Details (DD No., dt. and Bank name)</b>	

**ANNEXURE – “B”**

Please quote the freight rate for the following route :

<b>From (Destination)</b>	<b>To Destination</b>	<b>Transit Time (Days)</b>	<b>Avg. Lorry carrying capacity (MT)</b>	<b>Tentative Monthly Quantity (MT)</b>	<b>Final Rate</b>
					(Rs./MT)
Chanderiya Smelter	JNPT - Mumbai	3	35 MT+	2000	
Dariba Smelter	JNPT – Mumbai	3	35 MT+	3000	
Debari Smelter	JNPT – Mumbai	3	35 MT+	500	



**ANNEXURE – C**

<b>S.NO.</b>	<b>VEHICLE CHECK LIST</b>
1	Floor should be even, strong enough and not damaged
2	Hyva cylinder Jack as per the standards specified by HZL
3	Tyres to be in good condition - Vehicles with Torn/damaged tyres will not be allowed
4	Vehicle should have both front & reverse horn
5	Front light, back light & reverse light to be in working condition.
6	Vehicle has 3 pieces mirror
7	Vehicles of model 4018 and 4923 should have THREE AXLES
8	Both paddle & hand brakes to be in working condition.
9	Driver 's seat should be stable & in good condition
10	Drivers's seat should have three point seat belt
11	Rear & side under run protection for wheels
12	Retro Reflective tape all around the vehicle
13	Hyva Jack should be in working condition with horn (For Dumpers)
14	Vehicle loading capacity should be preferable 40 MT.
15	All vehicles will undergo fitness check by our safety team at Kayad.
16	Vehicle has silencer in ok condition.
17	Both front and rear indicators to be in working condition.
18	Pollution control certificate
19	Vehicle has clean front glass with both wipers in working condition
20	Vehicle should have ISI marked fire extinguisher of 4 Kg
21	All valid RC/ Permit /Insurance should be with the vehicle
22	Vehicle should have good quality Tarpaulin
23	Driver should have valid driving license and follows safe driving cardinal rules
24	Driver should have medical fitness certificate from Registered medical practitioner
25	Driver should have all mandatory PPEs.

**ANNEXURE- "D"**

**VEHICLE COST WORKING FOR COAL**

VEHICLE COST WORKING FOR COAL			
Vehicle Type			
Capacity			
Estd. Trips/month			
Estd. Qty/month			
Distance (RTKM)			
Avg Diesel Consp.			
		Cost/ month (Rs)	Cost per mt (Rs.)
Diesel(Litre)	(RTKM*trips)/Avg.		
Insurance	Rs...../annum		
Rd Tax/Permit	Rs...../annum		
Fitness	Rs...../annum		
Driver Salary	Rs...../Month		
Fooding allowance	Rs...../Per day		
Installment	Rs...../annum		
Travel/RTO Exp	Rs...../annum		
Cleaner	Rs...../annum		
Tyre Cost	Rs...../Kms		
Toll	Rs...../round trip		
Maintenance	Rs...../Kms		
office/manpower	Rs...../Month		
Total Cost			
Less Salvage value			
Total Net of Salvage Value			
Per mt cost			

Note - above abbreviations are indication for :

DSC -- Rajpura Dariba Smelter Complex, Dariba

CSC -- Chanderia Smelting Complex

ZSD -- Debari Smelter Complex

## VEHICLE & DRIVING SAFETY STANDARD

### VEHICLES AND DRIVING

*All vehicles coming to HZL plant premises should follow below mentioned criteria for Vehicles as well as Drivers. If any vehicle is not fulfilling any of the criteria then it will not be allowed to plant premises.*

#### NO-GO Criteria For Vehicles -

1. **Seat Belt** - Vehicle must have functional seat belts for all Seats & 3 Point Contact type seat belts for driver & helper.
2. **Vehicle Fitness** - Any vehicle contracted to HZL should be certified for fitness on Roadworthiness by RTO (in form 38). New vehicle having RC of less than 2 Year old not to produce any fitness certificate separately.
3. **Tyre** - All Vehicle must comply with HZL guidance on Tyre (should have depth of 1.6mm in the centre of the tyre)
4. **Tractor Trolley** – Tractor with trolley has been banned in HZL .Only Auger with Tractor will be allowed for plantation.
5. **Retro-Reflective Tape** – Retro- Reflective tape required in the vehicle (side/front & back) for easy identification of the vehicle.
6. **Spark Arrestor** - Any vehicles carrying flammable & explosive materials such petroleum products i.e. HSD, FO, tyre oil, propane gas etc.
7. **Run Protection** - Side Run (SUDP) & Rear Run(RUDP) Protection should be available in all HMV.
8. **Third Axial Provision** - Empty truck can have lifted third axial but loaded truck should have third axial on ground with running condition.
9. **RC & Insurance Paper** - Vehicle should have a valid RC copy along with Insurance Paper.
10. **Reverse Horn** - Vehicle must have working & audio-able reverse horn.
11. **Indicators/ blinker & Head lights** - Vehicles must have working indicators/ blinkers and Head lights.
12. **Wiper at driver side** - Vehicles must have working wiper on wind screen at Driver side.
13. **Side Mirrors**- Vehicles must have side mirror at driver & helper sides
14. **Fire Extinguisher** – LMV should have 1KG metal body and HMV should have 4KG metal body type Fire Extinguisher (IS 15683).

15. **Disabled Triangle** – All vehicles (LMV & HMV) should have disabled Triangle which has to be used during vehicle breakdown condition.
16. **First Aid Kit** – All vehicles (LMV & HMV) should have one First Aid Kit for emergency Usage.

**NO-GO Criteria For Drivers –**

1. **Seat Belt** – Driver has to use Seat belt all the time whenever will be inside the vehicle.
2. **PPE** - Safety helmet, safety shoes, Goggle & reflective jackets (except hazardous goods carrying vehicles)
3. **Medical Fitness** - All Vehicle drivers must have a medical fitness certificate confirming the parameters stipulated by HZL. Please refer to the Annexure
4. .
5. **Intake of Alcohol & Drugs** - Drivers will not be allowed to drive vehicle found taking drugs/Alcohol.
6. **Haz-Chem Training** - All Drivers carrying Hazardous chemicals and/or material possess a valid training certificate on Haz-Chem from state Government approved institute or agency(after completion of CMVR training driving licences will be issued by RTO).Driver should have **TREM** Card with them.

**Annexure For Drivers Medical Fitness Certificate – (Valid for 6 Months)**

**MEDICAL FITNESS CERTIFICATE FOR DRIVERS**

**(To be filled by a registered medical practitioner )**

- Name of the Applicant : \_\_\_\_\_
- Name of the Applicant’s Father : \_\_\_\_\_
- Age of the Applicant in years : \_\_\_\_\_
- Sex: Male / Female
- Address : \_\_\_\_\_  
\_\_\_\_\_

- Is the applicant ,to the best of your judgement, subject to Epilepsy, Vertigo ,or any other ailment or likely to affect his efficiency: \_\_\_\_\_
- Does the applicant suffer from any Heart or Lung Disorder which might interfere with the performance of his duties as a Driver : \_\_\_\_\_
- B.P : Systolic \_\_\_\_\_ Diastolic \_\_\_\_\_ mm/ Hg
- CVS : \_\_\_\_\_
- Respiratory System : \_\_\_\_\_
- Is there any defect of Vision : \_\_\_\_\_
- (i) Visual Acuity for Both eyes: \_\_\_\_\_
- Visual acuity (with or without glasses/contact lense /IOL/ Implantable contact lense)

**Distant Vision**

**Near Vision**

Better Eye

Worse Eye

Better Eye

Worse Eye

**(ii) Fundus**

- (i) Any progressive pathological condition
- (ii) Vitreous or Chorio- retinitis
- (iii) Any Retinal disease in Diabetes, Hypertension, Atherosclerosis
- (iv) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 4D in each eye up to 35 years of age.
- (v) Corrected Myopia (including the cylinder) exceeding (-) 6D and Hypermetropia (+) 6D in each eye beyond 35 years of age.

**(iii) Colour Blindness:**

(iv) Night Blindness :

(v) Presence of Squint ;.

(vi) Glaucoma

Has the applicant possess any deformity or lost any of his limb which would interfere with the efficient Performance of his duties as a driver : \_\_\_\_\_

Does he show any evidence of being addicted to the excessive use of an Alcohol, Tobacco, or Drugs : \_\_\_\_\_

Is he in your opinion generally fit as regards  
(a) Bodily Health \_\_\_\_\_ and (b) Eyesight \_\_\_\_\_

Identification Marks : \_\_\_\_\_

In addition to the above questionnaire, I certify that to the best of my knowledge and belief the applicant is FIT / UNFIT to be employed as a Driver.

Name of the Medical Officer: \_\_\_\_\_

Designation: \_\_\_\_\_

Medical Registration No: \_\_\_\_\_ : State of Registration /MCI \_\_\_\_\_

**MEDICAL OFFICER**

**(Signature and Seal of Doctor)**

