

Dear Shareholder(s),

**Sub: Updation of PAN, KYC details and Nomination by holders of physical securities**

**Ref: SEBI Circular dated March 16,2023 for processing investor's service requests by RTAs and norms for furnishing PAN, KYC details and Nomination**

We would like to draw your attention towards the abovementioned subject and SEBI Circular regarding mandatory furnishing of PAN, Nomination, Contact details, Bank A/c details and specimen signature by holders of physical securities. Folios wherein any one of the cited document / details are not available **on or after October 01, 2023, shall be frozen by the Registrars and Transfer Agent of the Company (RTA).**

Security holder(s) may further note that whose folio(s) have been frozen shall only be eligible for dividend in respect of such frozen folios, only through electronic mode with effect from **April 01, 2024.**

Accordingly, you are again requested to furnish the details immediately on or before **September 30, 2023**, to the RTA or Company.

The forms for updation of information can be accessed from the Company's website under the tab Investors < Shareholders KYC forms <https://www.hzindia.com/investors/shareholders-kyc-forms/> or on the RTA's website [Investor Support Center | Kfintech](#) .Completely filled hard copy of the forms along with the supporting documents shall be dispatched to the Company's RTA or Company at the following address:

**KFin Technologies Limited**

**Kind Attn: Mr. Anandan K**

Selenium Tower B, Plot Nos. 31 & 32 | Financial District  
Nanakramguda |Serilingampally Mandal | Hyderabad - 500032 | India

**Hindustan Zinc Limited**

**Kind Attn: Mr. Rajendra Pandwal**

Yashad Bhawan, Udaipur  
Rajasthan-313004

**To provide quick and more efficient services on real time basis, we once again request shareholders holding securities of the Company in physical mode to get their securities dematerialised at the earliest.**

Thanking You,

Yours Sincerely,  
For Hindustan Zinc Limited

Sd/-  
(R Pandwal)  
Company Secretary